



2017

# Northwest Hennepin Job Fair

**DATE:** Wednesday, May 17, 2017

**TIME:** 10:00 a.m. to 3:00 p.m.

**PLACE:** Earle Brown Heritage Center-Carriage Hall

**COST:** \$275.00 per booth

The 2017 Northwest Hennepin Job Fair will be held Wednesday, May 17, at the Earle Brown Heritage Center, 6155 Earle Brown Drive, Brooklyn Center, MN 55430 from 10:00 a.m. to 3:00 p.m. This event is jointly sponsored by: **Hennepin County, MN WorkForce Centers, Star Tribune and The Pioneer Press** in cooperation with many Employment & Training Agencies that partner with Hennepin County.

To reserve a space at the Job Fair, please complete the reservation form below and e-mail a copy to Jeff Hardin at [jeffhardin1@msn.com](mailto:jeffhardin1@msn.com) no later than Wednesday, May 10 2017. This form is our invoice for the event. Please forward the form and a check for \$275.00 made payable to Destination Jobs prior to the date of the event.

### INVOICE AND RESERVATION FORM

Company Name: \_\_\_\_\_  Please reserve one booth

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City / State / Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Identification sign (one line) should read as follows: \_\_\_\_\_

List company representatives below (We recommend a minimum of two representatives attend the Job Fair).

1. Company Representative

2. Company Representative

\_\_\_\_\_  
(Interviewer)

\_\_\_\_\_  
(Interviewer)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(Phone Number)

Is electrical power required?  Yes  No

Is more than one table required?  Yes  No

Number of extra tables  Add \$50 per extra table

Will you need additional equipment or special service for your table?  Yes  No

Comments: \_\_\_\_\_

**Job Fair Advertising:** you can be listed in our Star Tribune & Pioneer Press ads for \$50.00. Participation is optional.

**Yes**, include us in the ads. If you answer yes, please add \$50.00 to your registration fee.  **No, Don't include us in ads.**

**Booth Fee: \$275.00 + (Extra Table Fee: \$50.00) + (Job Fair Ads: \$50.00)**  **Total Fee:** \_\_\_\_\_

**Reservation forms must be received by  
Wednesday, May 10, 2017**

**Please make checks payable to:  
Destination Jobs  
For Credit Card Payment Call: (612) 578-1155**

**Mail form to:** Destination Jobs  
c/o Jeff Hardin  
7220 York Ave. S. #102  
Edina, MN 55435  
(612) 578-1155 Fax (952) 837-9992  
E-mail: [jeffhardin1@msn.com](mailto:jeffhardin1@msn.com)



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# Northwest Hennepin Job Fair

## FACT SHEET

**DATE:** Wednesday, May 17, 2017

**TIME:** 10:00 a.m. to 3:00 p.m.

**PLACE:** Earle Brown Heritage Center-Carriage Hall

**COST:** \$275.00 per booth

**EVENT DESCRIPTION:** Hennepin County, MN WorkForce Centers, along with Star Tribune, The Pioneer Press and many Employment and Training Agencies throughout Hennepin County are jointly sponsoring a Job Fair, Wednesday, May 17, 2017. This event will be held at The Earle Brown Heritage Center, 6155 Earle Brown Drive, Brooklyn Park, MN 55430. Our event will present 50 or more employers with the opportunity to display information on their company and meet face to face with hundreds of applicants for current and future job openings.

**SPONSORS:** This event is jointly sponsored by **Hennepin County, Star Tribune and The Pioneer Press** in cooperation with many Employment Service Providers throughout Hennepin County including the following:

**African Community Services**

**Hennepin County Human Services**

**MVNA Teen Hope Program**

**American Indian OIC**

**HIRED**

**NorthPoint Health & Wellness**

**CAPI**

**Hmong American Partnership**

**PPL Connections to Work**

**CLUES**

**Jewish Family & Children's Service**

**RESOURCE**

**East Side Neighborhood Services**

**Lifetrack Resources**

**Rise, Inc.**

**EMERGE**

**Lutheran Social Services of MN**

**Summit Academy OIC**

**Goodwill Easter Seals**

**MN Workforce Centers-  
Of Hennepin County**

**JOB SEEKERS:** Many Employment and Training Agencies affiliated with Hennepin County will be referring candidates to this event. **Currently there are many candidates including: dislocated workers, unemployed workers with a variety of skills and veterans looking for work. Many of these individuals have significant training and work experience.** Last year our job fairs drew on average about 300 candidates per event. In addition to referrals from these agencies we will advertise via the internet and in newspapers. This event is open to the public; there is no admission charge for job seekers.

**BOOTHS:** Job Fair Booths include a 6 foot draped table, 2 chairs and a 7" x 44" one line company identification sign. Special exhibit equipment and services (including electrical service) will be available through the job fair coordinator on request.

**JOB DESCRIPTIONS:** Employers will be asked to list available openings on a survey form included with job fair confirmation materials.

**PRIVATE INTERVIEWS:** Separate space is provided for company representatives to conduct candidate interviews.

**LUNCH:** A complimentary lunch will be provided for company representatives from 11:30 a.m. to 1:30 p.m.

**FREE PARKING:** Available in Earle Brown Center lots surrounding the Center.

**BOOTH RESERVATIONS:** Booth space is limited, so early registration is encouraged!

**Contact Jeff Hardin, Event Coordinator – (612) 578-1155 to reserve your space now!**

**★ To register, complete and return the reservation form on reverse side. ★**